MAHARASHTRA STATE COUNCIL OF EXAMINATION,PUNE
OBJECTIVE QUESTION
GCC - TBC 30-WPM 24 Dec 2023 ENG 30-WPM BATCH-405
FINAL ANSWER KEY

Sr.No	Question	Option A	Option B	Option C	Option D	Provisional Answer	Final Answer
1	Shortcut key for Copy is _____	Ctrl + C	Ctrl + D	Shift + C	Alt + C	A	A
2	_____ Are display devices.	Projector	Hdtv	Monitor	All of these	D	D
3	If you delete your mail it is stored in	Trash	Inbox	Spam	None of these	A	A
4	Baud Rate is measured in _____	Bits per second	Bytes pe Second	Bits per minute	Bytes per minute	A	A
5	Netscape navigator is a type of _____	website	Internet	Webpage	Browser	D	D
6	Use the 'Ctrl+A' combination key to _____ Reason.	Document Select	Paragraph Select	Document Delete	Document Edit	A	A
7	Headers and Footers are displayed in ___view	Web layout	Print layout view	Normal	outline	B	B
8	Portrait and Landscape means _____	Page Orientation	Paper Size	Page Layout	All of these	A	A
9	In MS Word Every command is available in Ribbon.	TRUE	FALSE			A	A
10	Undo option is given in File Toolbar	TRUE	FALSE			B	B
11	The function = max(56,65,78,38) will show output in excel is-	130	65	78	0	C	C
12	Which chart type cannot be created in MS Excel 2010 ?	line	Bar	Pie	Triangle	D	D
13	Formula means instruction to perform _____	Addition	Subtraction	Multiplication	All Calculation	D	D
14	Where the footer is displayed on paper in MS Excel 2010 if we print file?	only bottom of every page	only bottom of every worksheet	only bottom of every workbook	None of these	A	A
15	In which tab zoom option in available MS Excel 2010 ?	review tab	Home tab	data tab	view tab	D	D
16	_____ Menu is available only in Power Point.	Windows	View	Slide Show	Format	C	C
17	In which view you can see notes regarding to slide?	Notes Page	Slide	View	Slide Sorter	A	A
18	We can give transition effect in Slide Sort view.	TRUE	FALSE			A	A

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19	If the current slide gets full then new slide has to be inserted ____	Manually	Automatically	Directly	None of these	A	A
20	Which is one of the category of animations	Entrance	Exit	Emphasis	All of these	D	D
21	A computer on internet are identified by__	email address	street address	IP Address	None of these	C	C
22	Text Massages sent through a network is ___	Fax Messages	Email Messages	Pony Express	Sender	B	B
23	_____is NOT a gadget provided by Windows 7.	Calendar	Clock	Currency	MS-Word	D	D
24	What is URL?	Keyboard	Hard Drive	RAM	Internet Address	D	D
25	"HTML" is acronym for what?	Hypertext Markup Loop	High Tone Modifier Loop	Hypertext Markup Language	None of these	C	C